



Guidelines for the Past Master Councilor's Meritorious Service Award

The Past Master Councilor's Meritorious Service Award (PMC-MSA) is an award given to a Past Master Councilor and his chapter for service beyond the normal expectations. It is not simply a Past Master Councilor jewel, but it indicates service that is extraordinary. Although the Master Councilor applies for and wears the award, it is a recognition of the entire chapter.

The PMC-MSA was originated by the Founder of the Order of DeMolay, "Dad" Frank S. Land. The award was designed by him. Recognizing the tremendous advantage gained by the Master Councilor in having a pre-planned program for his term of office, he outlined the original qualifications. By following the outline of the award and doing the work to achieve it, you are assured a successful term.

Before your installation you must:

- Prepare a term plan that includes all necessary events
 - See the Virginia State Association Initial Letter form for details
- Distribute the term plan to your members
- Memorize the required ritual
 - Opening
 - Closing
 - Initiatory Degree (MC)
 - DeMolay Degree Fourth Section (MC)
- Set a membership goal with the assistance of your advisory council
- Within 10 days of your installation, submit the Virginia DeMolay Initial Letter form to the state director
- Within 10 days of your successor's installation
 - Submit your final letter to the state director
 - You may want to work on this letter during your term

It is our intention every Master Councilor and his chapter achieve the PMC-MSA. If you have any questions or concerns, please contact the state director. We do not want any Master Councilor to fall short of achieving the award because of a misunderstanding of these guidelines.

For any questions contact
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